

Institutional Advancement Committee

MINUTES

DECEMBER 1, 2017

10:00 A.M.

INFOCISION STADIUM

MEETING CALLED BY	Jared Coleman, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Jared Coleman, chair	
NOTE TAKER	Barb Pizzute, secretary	
	Members: Barb Pizzute, Jared Coleman, Christina Chipemba, Steve Weeks, Bob Gandee , Jarrod Tudor, Michele Novachek, Huey – Li Li	
Agenda topics:		
10:00 – 10:05	CALL TO ORDER	JARED COLEMAN
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or corrections to the October 6, 2017 minutes. There being none, the minutes were approved first by Michele Novachek and second by Huey – Li Li. Minutes then approved by unanimous consent. The minutes will be posted to the UC SharePoint site. 	
	UNFINISHED BUSINESS	JARED COLEMAN
DISCUSSION	Electing a Vice-Chair – a vote was placed on the table and a unanimous agreement by group to elect – Nicole Merchant as Vice-Chair. Nicole represents the USG group.	
	PRESENTATION TO UC COUNCIL	JARED COLEMAN
DISCUSSION	<p>Items Discussed:</p> <p>Guest Speaker – Mary Schadle, UA Financial Aid</p> <p>Ms. Schadle was invited to our meeting to give an overview of UA Financial Aid – how it works, what we can do better, and suggestions for our tool kit moving forward.</p> <p>Ms. Schadle discussed in detail the following topics.</p> <ul style="list-style-type: none"> Financial Aid Cap Process How Financial Aid affects everyone <p>Ms. Schadle shared the following information regarding the scholarship cap for Undergraduate students only.</p> <p>UA has changed the cap three times over the last five years. Students can only receive up to the following in financial aid and or scholarships.</p> <p>November 2013 cap was \$10,500 September 2014 cap was lowered to \$9,500 September 2016 cap was increased to \$11,000 and that is where it remains today.</p>	

This information needs to be always communicated to colleges, financial aid and anyone working with awarding aid or scholarships. If a student received so much in government financial aid plus receives a scholarship – depending on the totals they might not be eligible to receive it all and the scholarship dollars will not be used. There are no refunds for “over-cap \$”.

The only exception to refund rule is outside scholarships can be refunded to student to use for however they want. All University scholarships are applied first to student accounts.

The College of Engineering has the best process in Ms. Schedule’s opinion of awarding scholarships.

Ms. Schadle encourages everyone to contact her first prior to announcing to a student they are going to receive a scholarship so she can see where they are at compared to the cap.

Ms. Schadle encourages the toolkit – she feels this will be so helpful on getting everyone on the same page as to how, where and when scholarships are used and distributed.

The committee is working on a template for review on Brightspace.

We will continue to gather information and create a worksheet that will combine all information to get a better feel for processes.